



**HOKE COUNTY
WORK PERMIT
ORDINANCE**

SECTION 1. PURPOSE AND AUTHORITY

This ordinance is enacted to regulate all work requiring a permit in Hoke County, including but not limited to construction, maintenance, and utility-related projects. It ensures compliance with safety regulations, protects public infrastructure, and promotes orderly development. This ordinance is adopted under the authority granted to counties by North Carolina General Statutes (NCGS) Chapter 153A, Article 6 and Article 9, and NCGS Chapter 160D.

SECTION 2. PERMIT REQUIREMENTS

A permit shall be required for the following types of work within Hoke County:

1. **Utility Work:** Installation, repair, or replacement of underground or overhead utilities, including water, sewer, gas, electricity, fiber optic, and other communication cables.
2. **Excavation and Grading:** Any land disturbance exceeding 500 square feet, including trenching and grading operations.
3. **Roadway and Right-of-Way Work:** Any work within county road rights-of-way, including driveway connections, road construction, and repairs.
4. **Demolition:** The removal of structures or infrastructure requiring disposal of materials and site restoration.
5. **Other Work Requiring a Permit:** Any work determined by the County Manager or designee to require oversight for public safety and compliance.

SECTION 3. APPLICATION PROCESS

Applicants must submit a completed Work Permit Application along with all required documentation, including but not limited to:

- Site plans, schematics, or engineered drawings (if applicable)
- Proof of insurance and/or bonding (if required)
- Environmental impact assessment (if applicable)
- Traffic control plan for work in the right-of-way
- Any additional information required for specific permit types

Applications shall be submitted to the Hoke County Planning & Inspections Department for review. Permit approval may be contingent upon compliance with local, state, and federal regulations.

SECTION 4. FEE SCHEDULE

Fees shall be assessed according to the following schedule:

Permit Type	Base Fee	Additional Costs
Utility Installation (underground/overhead)	\$150 per 500 ft.	\$50 per additional 100 ft.
Excavation, Trenching, and Grading	\$100 21,780 sq. ft. (.5 Acre)	\$10 per 1,000 sq. Ft.
Emergency Work (retroactive permits)	Double standard fees	

Expedited permit processing is available for an additional 25% surcharge on the total fee.

SECTION 5. ENFORCEMENT AND PENALTIES

Failure to obtain a required permit prior to commencing work may result in penalties, including:

- A stop-work order issued by the County.
- Fines of up to \$500 per day of noncompliance.
- Potential legal action for remediation of unauthorized work.

SECTION 6. EXEMPTIONS

The following work may be exempt from permitting requirements:

- Routine maintenance and repairs not affecting structural integrity or public safety.
- Agricultural activities that do not impact public utilities or roadways.
- Temporary installations lasting less than 72 hours, unless otherwise specified.

SECTION 7. EFFECTIVE DATE

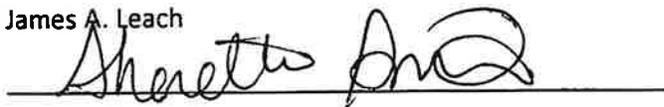
This ordinance shall take effect immediately upon adoption by the Hoke County Board of Commissioners.



Chairman, Hoke County Board of Commissioners

ATTEST:

James A. Leach



Clerk to the Board

Shanetta Smith

Date: 7/7/2025



HOKE COUNTY WORK PERMIT APPLICATION

Applicant Information:

- Name: _____
- Company (if applicable): _____
- Address: _____
- Phone: _____ Email: _____

Work Description:

- Type of Work: Building Utility Excavation Special Use Other: _____
- Project Location: _____
- Estimated Start Date: _____ End Date: _____
- Description of Work: _____

Required Attachments:

- Site Plans
- Proof of Insurance/Bonding
- Traffic Control Plan (if applicable)
- Other: _____

Acknowledgment:

I certify that the information provided is accurate and that all work will comply with Hoke County ordinances.

Signature: _____ Date: _____

This ordinance and fee schedule establish clear guidelines for work permits in Hoke County, ensuring compliance with industry and safety standards.