

MICKA T. STANTON
DIRECTOR

County of Hoke
Department of Social Services

P.O. Box 340
RAEFORD, NC 28376-0340

TELEPHONE
(910) 875-8725

FAX
(910) 848-7766

MINUTES FOR MEETING OF

THE HOKE COUNTY DEPARTMENT OF SOCIAL SERVICES BOARD

May 23, 2022

A meeting of the Hoke County Department of Social Services (the “**Board**”) was held at 4:00 p.m. on May 23, 2022 in the Commissioners Room located in the County Administration Building (Pratt Building) at 227 N. Main St, Raeford, NC, pursuant to notice duly given. The following Board Members (“**BM**”), constituting a quorum, were present:

Allen Thomas, Jr., Chair
Brenda Branch
Virginia Chason
Linda Revels
Harry Southerland

Also present representing the Department were Terry Stanton, Director of DSS; Barbara Mena, Administrative Officer; Tera Campbell, Personnel Tech; Tammy Brewer, Family Support Services; and Jose Coker (via teleconference), Department of Social Services Attorney.

Chair Thomas called the meeting to order at 4:00 p.m. and welcomed the Board to this month’s meeting. Thereafter, Chair Thomas gave the invocation.

Chair Thomas asked for public comments. There were none.

Chair Thomas stated, before approving the Consent agenda, he will like the DSS Board to amend Item c. Contracts 2. Hoke County DSS Attorney by taking away the provisions of the Board of Commissions to approve every invoice for Extraordinary line item when the amount exceeds the provisional amount and to allow DSS Board to approve it. Chair Thomas stated that the invoice will only go to the Board of Commissioners if the amount exceeds the \$20,000 allotted budget amount as well as changing the attorney’s annual increase amount from 2.5% to 5% due to inflation. Chair Thomas stated that the rest of the contract is to remain the same. Chair Thomas asked if anyone had any questions. There were none. Chair Thomas asked for a motion to approve the consent agenda. BM Southerland made a motion to approve the consent agenda consisting of (a) the April 25, 2022 minutes (b) the next meeting date of Monday, June 27, 2022 and (c) Contracts (1) Chore Services (2) Hoke County DSS Attorney with changes, (3) Hoke County Information Technology, (4) Hoke County Public Buildings (5) Hoke County Sheriff Deputy (6)

Hoke Area Transit HATS (7) The Arc of North Carolina and (d) Attorney Invoice which was seconded by Vice-Chair Branch. The vote was unanimous.

Chair Thomas asked for the Child Care update from Ms. Tammy Brewer. Ms. Brewer reported she received the preliminary expenditures this morning. The total amount spent for April service month was \$168,488.00. The amount spent in Smart Start was \$938.00. The amount spent in Non-Smart Start was \$167,550.00. The current spending Coefficient is 98% (ninety-eight percent). The Unexpended balance in Non-Smart Start is \$216,548.00 and the Unexpended balance in Smart Start is \$98.00. Ms. Brewer stated that the rest of the Unexpended Smart Start funds will probably not be spent due to child care payments exceeding that amount. Ms. Brewer also stated that May service month will end out the fiscal year. She mentioned that the \$216,548 left in Unexpended Non-Smart Start will go back to state. BM Southerland asked, how does it affect the county when money has to go back to state. Ms. Brewer responded. Ms. Brewer also reported that Child Care still does not have a waiting list. Chair Thomas asked if the Board had any questions. There were none. Chair Thomas thanked Ms. Brewer.

Chair Thomas asked for the Coronavirus (COVID19) Update and Director's Presentation from Director Stanton. Director Stanton informed the Board that there was nothing new for COVID19. He stated the agency still have some sporadic cases. Director Stanton stated the agency is running fine and that clients continue to come into the agency to be seen. Director Stanton asked if the Board had any questions. There were none.

Director Stanton directed everyone to the County – Mandated Performance Requirements Memorandum of Agreement (MOA) in the handout. Director Stanton informed the Board that there will be a new MOA starting in July. He stated there will not be any changes. The Board reviewed the April 2022 data and measurements of the MOA report. Director Stanton elaborated on the MOA. Director Stanton asked if the Board had any questions or comments. There were none.

Director Stanton stated that he contacted Social Service Commission for an update on the DSS Board vacancies. He stated that they will meet in June to make a decision. Director Stanton informed the Board that he will keep them updated. Director Stanton informed the Board about the Social Services Institute that will be August 3-5, 2022 in Hickory, NC. He stated if anyone would like to attend to let him know so they can get registered and their hotel room can be reserved. Director Stanton informed the Board that he will provide them with an agenda. Vice-Chair Branch spoke about her experience with attending a previous Social Service Institute conference in Hickory. Chair Thomas stated he would like for any Board Member who would like to attend to go. Director Stanton informed the Board to let him know as soon as possible.

Chair Thomas asked if the Board had any comments. Chair Thomas brought the Boards attention to an issue in another county and the importance of the MOA. BM Revels expressed the importance of communication of information. Chair Thomas spoke about the agency budget. Chair Thomas asked if the Board had any comments. There were none.

Chair Thomas asked for a motion to adjourn. BM Revels made a motion to adjourn which was seconded by Vice-Chair Branch. The vote was unanimous.

Allen Thomas, Jr, Chair

Micka T. Stanton, Secretary

Date