



**HOKE COUNTY**  
**Department of Public Health**

683 East Palmer Road  
Raeford, North Carolina 28376



**Helene Edwards, MS, RD, LDN**  
*Health Director*

**(910) 875-3717**  
**FAX : (910) 875-6351**

**Hoke County Board of Health Minutes**

**Regular Meeting**     **Special Meeting**

**May 9, 2022, at 6:30 PM**

**Regular Meeting (Conference Room & Zoom)**

**I. Call to Order**

The meeting convened at 6:30 PM with Dr. Susan Hendrix, Chair, presiding, and Helene Edwards, Secretary.

<b>Members Present</b>	Commissioner Lonnie Baldwin; James Davis, Vice Chair; Florine Fleming; Dr. Susan Hendrix, OD, Chair; Kathryn Hostetter; Leah Leach; Ellen McNeill; Chris Pusey; Dr. Mark Thompson, DDS; and Robert Wright
<b>Members Absent</b>	Gail Lowery
<b>Staff Members &amp; Guest Present</b>	Ulva Little-Bennett, Jason Lycans, Jenny McDuffie, and Jaelyn Wynn
<b>Public Attendance</b>	None

**Quorum:** Yes

**II. Approval of Meeting Agenda**

Motion made by Mr. Robert Wright and seconded by Ms. Florine Fleming to approve the **May 9, 2022**, Board of Health meeting agenda. **Motion carried unanimously.**

**III. Approval of Minutes**

Motion made by Mr. Wright and seconded by Mr. James Davis to approve the minutes from the **April 11, 2022**, regular Board of Health meeting as submitted. **Motion carried unanimously.**

**IV. Public Comments**

- None

**V. Old Business**

**Board of County Commissioner Meetings**  
**BOCC Meeting on 5/2/2022**

Helene Edwards, Health Director

- The Hoke County Commissioners approved the Hoke County Health Department mobile app proposal for **\$37,176.00**.

**New Business**

**Hoke County Environmental Health Fees**

Jason Lycans, EH Supervisor

- The Hoke County Environmental Health fees for onsite wastewater and drinking wells have not been evaluated since 2011.
- New septic applications in Hoke County require the following processes:

<b>Item</b>	<b>Time</b>	<b>Cost</b>
Lot evaluation with travel	90 to 180 minutes	\$66 to \$132
Composing improvement permit	45 to 90 minutes	\$33 to \$66
Final inspection with travel	75 to 150 minutes	\$55 to \$110
Operation permit with detailed layout	45 to 90 minutes	\$33 to \$66
Miscellaneous costs (cost of truck/hour (gas and mileage) and tools used	-	\$17.50 & up

- The cost per new septic application in Hoke County is approximately **\$205 to \$391.50**.
- New well applications in Hoke County require the following processes:

<b>Item</b>	<b>Time</b>	<b>Cost</b>
Lot evaluation with travel	45 to 90 minutes	\$33 to \$66
Composing improvement permit	45 to 90 minutes	\$33 to \$66
Grouting inspection with travel	75 to 150 minutes	\$55 to \$110
Final wellhead inspection with water sampling	90 to 180 minutes	\$66 to \$132
Miscellaneous costs (cost of truck/hour (gas and mileage) and tools used	-	\$26.25 & up

- The cost per new well application in Hoke County is approximately **\$213.25 to \$400.25**.
- The septic permit fees for region 6 are as follows:

<b>County</b>	<b>Septic Fee</b>
Scotland	<b>\$150</b>
<b>Hoke</b>	<b>\$200</b>
Anson	<b>\$250</b>
Randolph	<b>\$350</b>
Richmond	<b>\$360</b>
Montgomery	<b>\$400</b>
Cumberland	<b>\$400</b>
Moore	<b>\$613</b>
Harnett	<b>\$750</b>
Lee	<b>\$869</b>

- The Environmental Health section in both Lee and Harnett counties are self-sufficient with no county funds contributing to the departmental operations.

Motion made by Mr. Wright and Mr. Davis to approve the proposed environmental health fees for **\$350** new septic permit applications and **\$350** new drinking wells. **Motion carried unanimously.**

**Hoke County Community Health Assessment 2021**

Ulva Little-Bennett, Health Educator

- Ms. Little-Bennett discussed data trends of the Hoke County Community Health Assessment 2021 with the Board of Health.
- The population has increased 18% from April 2010 to July 2019; furthermore, the population in Hoke County increased 4.3% since the last community health assessment.
- The median income for residents in Hoke County is \$51,140.00 with 15% of the population living in poverty.
- Since the five leading causes of death in Hoke County are heart disease, cancer, chronic lower respiratory diseases, Alzheimer’s disease and diabetes mellitus, the community members have advocated for chronic disease interventions to combat heart disease and diabetes.
- In Hoke County, the life expectancy by average number of years lived was 76.1, which is lower than the life expectancy of North Carolinians at 78.1 years.
- In 2021, 24% of Hoke County residents reported poor or fair health. Also, residents reported 4.5 physically unhealthy days and 4.8 poor mental health days. The COVID-19 pandemic was a contributor to the health status changes.
- The average fetal death rate in Hoke County in 2014-2018 was 6.5 deaths per 1,000 which was lower than North Carolina fetal death rate of 6.9.
- As reported in the annual communicable disease report for Hoke County, chlamydia is the leading reportable communicable disease.
- Leading causes of emergency department visits in Hoke County:
  - Leading causes of injury death:
    1. MVT-unintentional: 50
    2. Poisoning-unintentional: 27
    3. Firearm-assault: 18
  - Leading causes of injury hospitalization:
    1. Fall-unintentional: 206
    2. MVT-unintentional: 130
    3. Poisoning-unintentional: 83
  - Leading causes of injury ED visits:
    1. Fall-unintentional: 4,156
    2. MVT-unintentional: 3,024
    3. Unspecified-unintentional: 2,119
- In Hoke County, the percentage of individuals aged 0-64 years who have health insurance was 84.7%, which is lower than the rate for North Carolina (87.3%).
- Priority area 1 health issues for Hoke County were as follows: heart disease, diabetes, and hypertension.

- The COVID-19 pandemic changed how individuals worked, learned, and interacted with each other which led to a more remote, virtual life for many, both personally and professionally. It has resulted in increased depression, anxiety, domestic violence, child abuse, unemployment, and food insecurity. COVID-19 pandemic has been hard on communities of color, younger individuals, the elderly, and individuals suffering from chronic disease.
- Hoke County Health Department continues to promote COVID-19 safety measures and recommend vaccination for all eligible individuals.
- Top 10 Community Health and Quality of Life Problems Identified:
  1. Low income/poverty
  2. Health insurance
  3. Drugs/Alcohol (substance use)
  4. Dropping out of school
  5. Transportation
  6. Lack of affordable housing
  7. Lack of community resources
  8. Violent crimes
  9. Poor housing conditions
  10. Neglect and abuse
- The Hoke County Health Department strives to make a healthy difference in the population through education, resources, and interventions.

Motion made by Ms. Leah Leach and seconded by Mr. Chris Pusey to approve the Hoke County Community Health Needs Assessment 2021. **Motion carried unanimously.**

**FY 2023 Professional Services Contracts**

Helene Edwards, Health Director

**Clinicians (3)**

- Mr. Allen Brown, PA who provides clinical services in the absence of a provider (As needed).
- Ms. Cynthia Morton MPH, RN who supports the clinicians with assistance with accreditation and programmatic policies (2-3 days a week).
- Ms. Anna Trimble, RN who provides clinical services to assist other clinicians with daily services (2 days a week).

Motion made by Mr. Davis and seconded by Mr. Wright to approve the FY 2023 HCHD Professional Services Contracts for Clinicians (3). **Motion carried unanimously.**

**CLAS Services (2)**

- Ms. Leslie Gallardo, full-time Spanish interpreter (40 hours a week)
- Vacant, part-time Spanish interpreter (24 hours a week)

Motion made by Mr. Wright and seconded by Mr. Davis to approve the FY 2023 HCHD Professional Services Contracts for Interpreters (2). **Motion carried unanimously.**

**Facilities (1)**

- Dennis Bethea Cleaning Services

Motion made by Mr. Wright and seconded by Ms. Ellen McNeill to approve the FY 2023 HCHD Professional Services Contract for Dennis Bethea Cleaning Services. **Motion carried unanimously.**

**Clinical Update: Nursing Report**

Helene Edwards, Health Director

- Ms. Dorsey submitted the following report:

**COVID Vaccinations**

- Shift from mass vaccination to routine-based vaccination strategy.
- COVID-19 vaccines/boosters: By appointment on Mondays and Fridays from 8 AM to 4:30 PM and walk-ins accepted on Friday afternoons.
- Total number of COVID-19 vaccines given in April—206 doses.

**Positions that need to be filled**

- Primary Care Nurse- Angie Coleman, BSN started on 4-19-2022.
- Child Health Coordinator-Ms. Shana Bullard, BSN has transferred into the CH position
- Nursing Director will start on June 1, 2022.
- Immunization Nurse position will be posted.
- Contract Interpreter is posted

**April Clinic Report**

- New provider schedule created and is being assimilated into existing schedule.
- The benefits of the new schedule are as follows: 7 additional Well Child appointments; 7 additional Family Planning appointments, and 18 Same Day Visit appointment slots added to the schedule per week.
- Appointment Scheduled- 811
- Appointments Rescheduled- 64
- No Shows- 156
- Cancelled- 44
- Kept- 627
- Show rate-0.77
- Ultrasounds-22 showed up and one no show

**Fiscal Management Update**

Jenny McDuffie, Asst. Health Director

The following table summarizes the finances for March 2022:

	<b>March 2022</b>
Revenues	<b>\$259,698.71</b>
Expenditures	<b>\$319,200.95</b>
<b>State Funds Used</b>	
State Funds Used	\$128,301.06
Local Appropriations	\$25,258.21
Medicaid	\$81,461.51
Fees	\$84,180.17
<b>Total (Expenditures)</b>	<b>\$319,200.95</b>

**Health Director's Update**

Helene Edwards, Health Director

- The second booster or 4<sup>th</sup> dose of Pfizer and Moderna are available on Mondays and Fridays 8 to 4:30 PM.
- Hoke County Health Department will present the FY 2023 proposed budget to the Hoke County Commissioners on May 18, 2022, at 11:30 AM.

**VI. Closed Session**

None

**VII. Other Business**

None

**VIII. Next Meeting Date**

Next regular meeting will be Monday, June 13, 2022, at 6:30 PM.

**IX. Adjournment**

❖ The meeting ended at 8:05 PM.

Motion made by Ms. Leach and Mr. Wright seconded by to adjourn the Board of Health meeting. **Motion carried unanimously.**

**Respectfully submitted by:**

*Helene Edwards*

**Helene Edwards**  
Board of Health Secretary

6-13-22

**Approval Date**