



**HOKE COUNTY
Department of Public Health**

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Health Director

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Hoke County Board of Health Minutes

Regular Meeting **Special Meeting**
March 14, 2022, at 6:30 PM
Conference Room

I. Call to Order

The meeting convened at 6:30 PM with Dr. Susan Hendrix, Chair, presiding, and Helene Edwards, Secretary.

Members Present	Commissioner Lonnie Baldwin; James Davis, Vice Chair; Florine Fleming; Dr. Susan Hendrix, OD, Chair; Kathryn Hostetter; Leah Leach; Gail Lowery; Ellen McNeill; Chris Pusey; Dr. Mark Thompson, DDS; and Robert Wright
Members Absent	
Staff Members & Guest Present	Jason Lycans, Melinda Coleman, and Jenny McDuffie
Public Attendance	None

Quorum: Yes

II. Approval of Meeting Agenda

Motion made by Mr. Robert Wright and seconded by Ms. Ellen McNeill to approve the **March 14, 2022**, Board of Health meeting agenda. **Motion carried unanimously.**

III. Approval of Minutes

Motion made by Mr. Chris Pusey and seconded by Mr. Wright to approve the minutes from the **February 14, 2022**, regular Board of Health meeting. **Motion carried unanimously.**

IV. Public Comments

- None

V. Old Business

Board of County Commissioner Meetings

Helene Edwards, Health Director

BOCC Meeting on 3-7-2022

The Hoke County Commissioners approved the following budget amendments:

- The Hoke County Health Department has received **\$25,000.00** funding from Division of Public Health to initiate planning and implementation of its approved strategies including the formation or expansion of a local Gun Safety Team to promote safe storage practices, the initiation of Counseling on Access to Lethal Means trainings, and the planning for future gatekeeper training sessions to prevent suicide and suicide attempts in Hoke County.
- The Hoke County Health Department has received **\$401,553.00** funding from Division of Public Health to continue activities that focus on removing the barriers to accessing vaccine, increasing vaccine confidence, coordinating COVID-19 vaccine services, and expanding its COVID-19 vaccination program, with an emphasis on reaching high-risk and underserved populations. Also, these funds will provide temporary funding to support school nurse and/or other school health serving positions to students.
- The Hoke County Health Department has received **\$10,000.00** funding from Division of Public Health to purchase fentanyl test strips per the updated federal guidance.

The Hoke County Health Department requests approval from the Hoke County Commissioners to declare the following items for surplus:

- Copier purchased with Public Health Preparedness & Response funds.
- TAB filling system in the Medical Records room.
- Metal shelves and cabinets from the classroom and offices.

Hoke County Commissioners approved the contract between Hoke County Health Department Special Supplemental Nutrition Program for Women, Infant, and Children Program (WIC) and Nutrition Plus Inc. to provide professional nutritional services for up to 40 hours per week. The cost to the Hoke County WIC Program will not exceed \$30,000.00. This contract is exclusively funded by the North Carolina WIC Program of the Division of Public Health.

Hoke County Commissioners approved the contract between HCHD and North Carolina Alliance of Public Health Agencies (NCAPHA) for the FY 2021-2022 for two contractual positions: a Licensed Clinical Social Worker to provide comprehensive suicide prevention services and a Health Educator to promote health equity within Hoke County. These contractual positions would be funded by the Division of Public Health. The Hoke County Health Department would like to use NCAPHA because there is greater flexibility in hiring qualified employees and easier to discontinue contracts if the funds are unavailable. NCAPHA does offer health insurance and other benefits to the employees.

The Hoke County Commissioners approved the Consolidated Agreement FY 2022-2023. The Consolidated Agreement is between the State of North Carolina and the Hoke County Health Department for Fiscal Year 2022-2023.

The Hoke County Commissioners approved the following proposed clinical services fees:

Description	CPT Code	Cost	Current Fee	Proposed Fee
Initial Preventive Physical Exam Screening	G0402		--	\$200.00
Initial Annual Wellness Visit Screening	G0438		--	\$200.00
Subsequent Annual Wellness Visit Screening	G0439		--	\$165.00
Annual Depression Screening	G0444		--	\$32.00
Behavioral Counseling for Cardiovascular Disease Screening	G0446		--	\$40.00

New Business

Annual communicable Disease Report

Melinda Coleman, RN

Board of Health Annual Reportable Communicable Disease Cases for Hoke County 2021:

<u>Disease</u>	<u>Number of Cases</u>
Hepatitis A	1
Hepatitis B (Chronic)	4
Hepatitis C (Acute)	1
Hepatitis C (Chronic)	23
Streptococcal Infection Group A, Invasive	1
Legionellosis	1
Cryptosporidiosis	1
Ehrlichia, HME	1
Rocky Mountain Spotted Fever	2
Salmonellosis	22
Campylobacter Infection	10
Sexually Transmitted Diseases	663
Tuberculosis (Active)	5
Tuberculosis (Latent)	12

- Hoke County had 5 cases of pulmonary tuberculosis in which two have passed, two have completed treatment, and one is still receiving treatment.
- The most reported groups for Salmonellosis was ages 1-4, males, and non-Hispanic, and Caucasian.

Sexually Transmitted Diseases Cases for Hoke County 2021:

<u>Disease</u>	<u>Number of Cases</u>
HIV	6
AIDS	2
Syphilis	14
Gonorrhea	182
Chlamydia	459

- The most popular sexually transmitted disease reported for 2021 is Chlamydia.
- The gender most reported is female.
- The race most reported is African American.
- The most reported age group is 20-24.
- Testing and education about sexually transmitted diseases are provided during Primary Care/Adult Health, Family Planning, Maternal Health, and STD appointments.
- Education is reinforced and condoms are given to patients when providing STD treatment.
- HCHD had 445 appointments made specifically for STD.
- Of the 445 appointments, 154 were “No-Show” and 11 cancelled.

COVID-19 cases for Hoke County 2021:

<u>Disease</u>	<u>Number of Cases</u>
COVID-19	8009
COVID-19 Outbreaks Events	2
COVID-19 Cluster Events	7
COVID-19 Deaths	91

- COVID-19 cases/deaths are investigated by the CCTO contract agency.
- COVID-19 outbreaks are monitored at HCHD for personnel involved, first and last positive test, and when to be forwarded to state for closure.

Motion made by Ms. Leah Leach and seconded by Ms. McNeill to approve the 2021 Annual Communicable Disease Report. **Motion carried unanimously.**

FY 2023 HCHD Budget Assumptions

Jenny McDuffie, Asst. Health Director

- The Hoke County Health Department will receive **\$1,383,539.00** from the Division of Public Health.
- Health Promotions will receive additional funding for **\$67,980.00** for advancing health equity and **\$75,000.00** for suicide prevention.

FY 2023 HCHD Proposed Personnel Changes

Helene Edwards, Health Director

- Mr. Jason Lycans, Environmental Health Supervisor, requested a part-time Environmental Health RS to fulfill the OSWW permits for the FY 2023.
- From January to March 14, 2022, the EH staff have written 133 permits for OSWW. For 2021, environmental health staff had written 266 new OSWW permits.

Motion made by Ms. Leach and seconded by Mr. Davis to approve the part-time Environmental Health RS for FY 2023 to assist and manage new applications for OSWW permits . **Motion carried unanimously.**

- The Hoke County Health Department would like to reinstate the licensed practical nurse position from years ago.
- The LPN position would assist the clinicians with the following: immunizations, medication administration, data input for tracking immunizations, reportable diseases, etc., triaging, making and following up on referrals, prior authorizations for services, and medication assistance in the clinic.

Motion made by Ms. McNeill and seconded by Mr. Wright to approve the reinstatement of the LPN position at the Hoke County Health Department. **Motion carried unanimously.**

FY 2023 HCHD Proposed Contracts for Professional Services Helene Edwards, Health Director

- The Hoke County Health Department would like to contract with Mr. Brown, PA-C to provide clinical services and Ms. Cindy Morton, BSN to assist with accreditation preparations during FY 2023.
- The COVID-19 contracts for RNs and LPNs will be available as needed during FY 2023.
- The Advancing Health Equity Health Educator and Licensed Clinical Social Worker positions will be sustained by contractual agreement with the NC Alliance for Public Health Agencies.

Motion made by Ms. Florine Fleming and seconded by Ms. Leach to approve the FY 2023 Hoke County Health Department proposed contracts for professional services. **Motion carried unanimously.**

Clinical Update: Nursing Report

Helene Edwards, Health Director

- Ms. Dorsey submitted the following report:

COVID Vaccinations

- Shift from mass vaccination to routine-based vaccination strategy.
- COVID-19 vaccines will be provided on Mondays and Fridays 8 to 4:30 PM, walk-ins accepted.
- Total number of COVID-19 vaccines given in February 2022—435.

Positions that need to be filled

- Nursing Director
- Primary Care Registered Nurse
- Child Health Coordinator: Ms. Cheryl Williams retires on 3/31/2022.

February Clinic Report

- Appointment Scheduled- 769
- Appointments Rescheduled- 59
- No Shows- 131
- Cancelled- 50
- Kept-505
- Show Rate 66%

- Ultrasounds-11 scheduled with 100% show rate.

Financial Management Update

Jenny McDuffie, Asst. Health Director

The following table summarizes the finances for January 2022:

	January 2022
Revenues	\$188,239.36
Expenditures	\$288,809.90
State Funds Used	
State Funds Used	\$81,201.57
Local Appropriations	\$63,122.07
Medicaid	\$86,522.42
Fees	\$57,963.84
Total (<i>Expenditures</i>)	\$288,809.90

Health Director's Update

Helene Edwards, Health Director

- The due date for the FY 2023 proposed budget is to be determined; however, the Hoke County Health Department staff is diligently working on each individual sections' budgets.

VI. Closed Session

None

VII. Other Business

None

VIII. Next Meeting Date

Next regular meeting will be Monday, April 11, 2022, at 6:30 PM.

IX. Adjournment

❖ The meeting ended at 7:38 PM.

Motion made by Mr. Davis and seconded by Mr. Wright to adjourn the Board of Health meeting.

Motion carried unanimously.

Respectfully submitted by:



Helene Edwards
Board of Health Secretary

4-11-22

Approval Date