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**MINUTES FOR MEETING OF
THE HOKE COUNTY DEPARTMENT OF SOCIAL SERVICES BOARD**

APRIL 18, 2016

A meeting of the Hoke County Department of Social Services (the “*Board*”) was held at 3:30 p.m. Eastern Standard Time on April 18, 2016 in the Commissioners Room located in the County Administration Building (Pratt Building) at 227 N. Main St, Raeford NC, pursuant to notice duly given. The following Board Members (“**BM**”), constituting a quorum, were present:

Charlotte Kelly, Vice-Chair
Bill Evans
Allen Thomas, Jr.
Shirley Wright

Also present representing the Department were Della Sweat, Director of the Hoke County Department of Social Services; Jonathan Charleston, Department of Social Services Attorney; Barbara Mena-Peña, Administrative Officer; and Shonja West, Personnel Technician.

Vice-Chair called the meeting to order at 3:30 p.m. Thereafter, Vice-Chair Kelly asked BM Wright to give the invocation. Vice-Chair Kelly asked for a motion to approve the consent agenda. BM Thomas made a motion to approve the consent agenda consisting of (a) the March 28, 2016 minutes; and b) the next meeting date of May 23 2016. BM Wright seconded the motion. The vote was unanimous.

Vice-Chair Kelly invited Director Sweat to deliver the FY2016-2017 budget presentation. Director Sweat offered the budget presentation including expected expenditures and revenues with department line item details, and proposed cost allocations determined by the state’s budget template. Director Sweat guided the Board through the budget highlights (including the budget summary, staff and funding updates, capital outlay and detail of updates compared with FY2015-2016. The Board discussed the projected budget. Vice-Chair Kelly asked for a motion to recommend approval to the County Commissioners the FY2016-2017 budget. BM Thomas asked for a motion to send the FY2016-2017 budget to the Board of Commissioners with one addition to extend the Temp. workers for a time frame dependent on the County Manager and the Social Services Director. The motion was seconded by BM Wright; the vote was unanimous.

Vice-Chair Kelly asked for the Director's comments. Director Sweat advised that our first annual Child Abuse Prevention Fair was held on April 16, 2016 and we are hopeful for a bigger turnout next year. Vice-Chair Kelly recognized a visitor, Ms. Elizabeth Rigel, a Social Work student at Methodist University.

Vice-Chair Kelly asked for additional comments. The Board had no comments.

Vice-Chair Kelly acknowledged May 23, 2016 as the next meeting date. Vice-Chair Kelly asked for a motion to adjourn. BM Thomas made a motion to adjourn which was seconded by BM Wright. The vote was unanimous.

Charlotte, Kelly, Vice-Chair

Della Sweat, Secretary

Date