

Meeting of the Hoke County Board of Commissioners on Monday, April 18, 2016 at 7:00 p.m. in the Commissioners Room of the Pratt Building.

MEMBERS PRESENT:

James Leach, Chairman
 Harry Southerland, Vice Chairman
 Robert Wright
 Tony Hunt
 Allen Thomas

OTHERS PRESENT:

Letitia Edens, County Manager
 Grady Hunt, County Attorney
 Gwen McGougan, Clerk to the Board

Chairman Leach called the meeting to order with a quorum present and welcomed everyone.

Chairman Hunt gave the invocation, and Commissioner Wright led the Pledge of Allegiance.

ITEM 1. ADOPTION OF AGENDA

Motion: Commissioner Hunt made a motion to approve the agenda, seconded by Vice Chairman Southerland.

Action: The motion was carried, 5-0.

ITEM 2. CONSENT AGENDA

- a. Minutes from April 4, 2016 meeting
- b. NCVTS Report
- c. Closed Session Minutes from April 4, 2016
- d. Finance:
 1. Budget Amendments
 2. 2016 Audit Contract
- e. Funding Request for Vocational Options

Motion: Commissioner Wright made a motion to approve the consent agenda, seconded by Vice Chairman Southerland.

Action: The motion was unanimously carried.

ITEM 3. TAX COLLECTOR:

- a. Tax Collector's Report – Daphne Dudley

HOKE COUNTY TAX COLLECTOR'S REPORT
4/18/2016

Tax Levy 2016		\$26,576,304.47
Additons to Levy YTD		\$733,347.58
Total 2016 Levy to Date		\$27,309,652.05
Refunds 2016		\$57,090.53
Releases/Abatements		\$13,901.12
Discounts		\$367,748.82
Adjustments		\$3,595.00
Write Offs		\$16.97
Advertising Charged 2016 Tax Bills		\$0.00
Collectable Levy to Date		\$27,299,505.93
Collected To Date		\$25,462,217.73
Uncollected Balance 2016 Tax Levy (1)		<u>\$1,837,288.20</u>

Collections March 2016	\$622,429.53
Releases March 2016	\$1,038.87
Percent of Levy Collected (Receipts)	93.27%
Percent of Levy Collected (Releases, Etc.)	0.05%

Prior Years Tax Levy March 1, 2016		\$2,550,718.85
Prior Years Collected in March, 2016 To Date		\$993,065.96
Uncollected Balance Before Releases		\$1,557,652.89
Refunds		\$1,743.68
Releases/Abatements		\$5,341.56
Discounts		\$1.33
Adjustments		\$1,487.00
Write Offs/Insolvent		\$37,500.45
Uncollected Balance Prior Years (2)		\$1,550,389.73

Prior Years Collected in March, 2016	\$148,927.38
Releases Prior Years March, 2016	\$2,321.22
Percent Prior Years Collected (Receipts)	38.93%
Percent Prior Years Collected (Releases, etc)	0.54%
Total Uncollected Taxes (1+2)	\$3,387,677.93

2014 Taxes

Tax Levy March 2015		\$25,804,091.74
Collections March 2015		\$334,198.80
Releases March 2015		\$395.00
Percent Collected (Receipts)	93.27%	
Percent Collected (Releases,Etc.)	0.18%	
Prior Years Tax Levy March 2015		\$2,314,618.46
Collections March 2015		\$102,412.39
Releases March 2015		\$150.00
Insolvent		\$35,347.34
Percent Collected (Receipts)	32.10%	
Percent Collected (Releases,Etc.)	0.99%	

b. Surplus Property:

1. Recommendation to declare as surplus the properties located at
167 Graham Road, Parcel 394030001061
Laurinburg Road, Parcel 394030001025

Motion: Commissioner Thomas made a motion to declare as surplus the properties located at 167 Graham Road, Parcel 394030001061, and Laurinburg Road, Parcel 394030001025, seconded by Vice Chairman Southerland.

Action: The motion was carried, 5-0.

2. Resolution Authorizing Advertisement of an offer to purchase property at
711 McGilvary Lane, Parcel 584950001069

Motion: Commissioner Hunt made a motion to authorize the advertisement of an offer to purchase property located at 711 McGilvary Lane, Parcel 584950001069, in the amount of \$1500 seconded by Vice Chairman Southerland.

Action: The motion was carried, 5-0.

3. Resolution Accepting Offer of Bid for
 - a. 299 Purcell Drive, Parcel 694351201013
 - b. 252 Branchwood Lane, Parcel 294220001238
 - c. Branchwood Lane, Parcel 294220001240

Vice Chairman Southerland asked Mrs. Dudley what her recommendation is with regard to these three properties. Mrs. Dudley replied that the prospective buyers have complied with the County's requirements and have been patient, so Mrs. Dudley recommended the Board accept the offers for these three parcels.

Motion: Vice Chairman Southerland made a motion to approve the County's acceptance of bids on Surplus properties located at 299 Purcell Drive, Parcel 694351201013, 252 Branchwood Lane, Parcel 294220001238, and Branchwood Lane, Parcel 294220001240, seconded by Commissioner Wright.

Commissioner Thomas asked Mrs. Dudley about the size of the properties. Mrs. Dudley said that the property at 299 Purcell Drive is an acre and has a doublewide mobile home on it that doesn't belong to the County and may represent a liability to the County. The properties on Branchwood are 1-1/2 acre and approximately 1/2 acre.

Action: The motion was carried 4-1 with Leach, Southerland, Hunt, and Wright voting for approval, and Thomas voting against.

ITEM 4. TAX ASSESSOR:

a. Tax Assessor’s Report – Jennie Gibson

Lindia Chavis	2008 Solid Waste Fee Error	110.00
Lindia Chavis	2009 Solid Waste Fee Error	110.00
Lindia Chavis	2010 Solid Waste Fee Error	110.00
Lindia Chavis	2011 Solid Waste Fee Error	110.00
Lindia Chavis	2012 Solid Waste Fee Error	110.00
Lindia Chavis	2013 Solid Waste Fee Error	110.00
Lindia Chavis	2014 Solid Waste Fee Error	110.00
Lindia Chavis	2015 Solid Waste Fee Error	128.00
Glenn & Selina Harris	2014 Mobile Home burned 2013	892.28
Glenn & Selina Harris	2015 Mobile Home burned 2013	929.13
Rueben Hernandez	2015 Mobile Home double-listed	9.13
		2,728.54

Motion: Commissioner Wright made a motion to approve the releases as presented by Mrs. Gibson, seconded by Commissioner Thomas.

Action: The motion was carried, 5-0.

- b. Property Tax Commission Order to reduce value of property owned by Clifford & Stephanie Overby by \$18,390 and refund overpayment in the amount of \$144.82.

Motion: Commissioner Hunt made a motion to approve the refund to Mr. and Mrs. Overby, seconded by Commissioner Thomas.

Action: The motion was carried, 5-0.

ITEM 5. UTILITIES DEPARTMENT:

- a. Change Order #1 for WW1B Contract 3, Scurlock Pump Station

Adam Kiker, representing LKC Engineering, presented the change order in the amount of \$8934, \$5484 to enable the Contractor to connect to the existing pipe and to add casing, and \$3450 to upgrade the entrance road and parking area to gravel from the existing pine straw and grass. The \$8934 will require County funds as the USDA funds have been spent. Mr. Kiker continued by informing the Board that this should be the final change order request relating to the WW1B project.

Motion: Commissioner Hunt made a motion to approve the change order totaling \$8934 for the Scurlock Pump Station, seconded by Commissioner Wright.

Action: The motion was carried, 5-0.

b. Hackett Properties FIF Credit (County attorney has reviewed)

Mike Dean presented a request from Hackett Builders, LLC to transfer Facility Investment Fee credits totaling \$14,637 remaining from their construction of Stone Gate Apartments to Township Developers, LLC to use toward the commercial project they are constructing on Hwy 401. Commissioner Hunt told the Board that the project site for the commercial project is adjacent to the apartment complex and Township Developers did the actual bore under Hwy 401 to connect those properties to the County sewer system. Hackett Builders was building the apartments so that is why the FIF credits are in their name.

Motion: Vice Chairman Southerland made a motion to approve the transfer of FIF credits in the amount of \$14,637 from Hackett Builders, LLC to Township Developers, LLC, seconded by Commissioner Thomas.

Action: The motion was carried, 5-0.

c. Utilities Service Agreements

1. The Legends Subdivision – Fulford McMillan Road (County attorney has reviewed)
2. Cliff Point Subdivision – N. Parker Church Road (County attorney has reviewed)

Mike Dean presented Utility Service Agreements for The Legends Subdivision and Cliff Point Subdivision. Mr. Dean said that these agreements outline the developer's obligation and for water and sewer extensions into subdivisions. The agreements also detail the amounts of fees that the developer is required to pay the County. The Utilities Committee supports the use of these agreements.

Motion: Commissioner Wright made a motion to approve the Utilities Service Agreements for The Legends Subdivision and Cliff Point Subdivision, seconded by Commissioner Hunt.

Action: The motion was carried, 5-0.

ITEM 6. HATS

HATS Director Nancy Thornton presented the Board with the FY 2016-2017 Community Transportation Program FTA Certifications and Assurances document and the Title VI Policy. Both are required for the County to remain eligible for Federal funding. This funding passes through the State and provides the County with administration and capital funding. This year's administration funds will be \$196,000 with a 15% match from the County and the capital funds will be \$326,000 with a 10% match from the County.

Commissioner Hunt asked Mrs. Thornton if the capital funds are used to purchase the HATS vans and buses. Mrs. Thornton confirmed this and Mrs. Edens added that these funds also assist the County with insuring the vehicles.

Motion: Commissioner Wright made a motion to approve the FY 2016-2017 FTA Certifications and Assurances, seconded by Commissioner Hunt.

Action: The motion was carried, 5-0.

Mrs. Thornton explained that the Title VI policy is an anti-discrimination policy.

Motion: Vice Chairman Southerland made a motion to approve the Title VI policy, seconded by Commissioner Hunt.

Action: The motion was carried, 5-0.

ITEM 7. MANAGER'S REPORT

Mrs. Edens began the Manager's Report by introducing Mr. Hilton Villines as the new Utilities Director. Mr. Villines started today, April 14, 2016. Mr. Mike Dean, Operations Manager for the Utilities Department, has taken Mr. Villines around to the water and sewer sites throughout the County. The Board welcomed Mr. Villines.

Mrs. Edens continued her report by informing the Board that the Urgent Repair grant funds will not be available to Hoke County this year. Only a small number of NC Counties received the grant this year. The Housing Finance Agency encouraged the County to continue applying. Chairman Leach added that Hoke County places a priority on our Senior Citizens and we will continue to seek funding. Mrs. Edens said that the County's willingness to provide matching funds will benefit us in obtaining grant funds in the future.

ITEM 8. CLOSED SESSION – ECONOMIC DEVELOPMENT OR PERSONNEL

No Closed Session was held this evening.

ITEM 9. ADJOURN

Chairman Leach thanked everyone for attending.

There being no further business to come before the Hoke County Board of Commissioners, Commissioner Hunt made a motion to adjourn, seconded by Commissioner Wright. The meeting adjourned at 7:30 p.m.

James A. Leach, Chairman

Gwendolyn McGougan, Clerk to the Board